

## **University of Jos, Nigeria**

### **Invitation for Pre-Qualification for Tetfund Year 2010 Special (BATCH 4 & 5)**

#### **The University of Jos intends to execute the under-listed projects:**

Project 1- Procurement and Installation of Teaching and Research Equipment for Centre for Theatre, Film and Communication Arts at Naraguta Campus.

Project 2 – Furnishing of Classrooms, Lecture Hall and Offices for Centre

for Theatre, Film and Communication Arts.

Project 3- External works for the College of Medicine at JUTH Permanent Site.

Lot 1 Construction of Storm Water Drainage, Walkway and Pavements. Lot

2 Construction of External Electrification including provision of

33/11KV HT line Extension and distribution to sub-stations.

Lot 3 Construction of External Water Supply, including Storage Tanks,

Borehole, Piping and Fire fighting Pipes.

Project 4 Furnishing of Offices and Seminar rooms for the Centre for International Law and Diplomacy at Naraguta Campus.

#### Scope of Works

1. Teaching and Research Equipment: provision of varied professional equipment for Studios and Indoor Theatre for the Departments' of Theatre & Film Arts and Mass Communication.
2. External Works: Construction of Storm Water Drainage, Walkway and Pavements; Electrical connection to 11KVA line and construction (& connection to) external Water Supply including Storage Tanks, Borehole, etc. for the College of Medicine at JUTH Permanent Site.
3. Furnishing: provision of furniture for Offices, Seminar, Board and Classrooms; and Moot court.
4. Construction and Furnishing of Research Laboratories.

The University is 'therefore inviting reputable contractors with proven competence and experience for Pre-qualification. Interested contractors are requested to submit pre-qualification documents as follows:

### **Mandatory Requirements**

1. Evidence of Incorporation and Registration with Corporate Affairs Commission (CAC).
2. Company's Tax Clearance Certificate for the preceding three (3) years i.e. 2011-2013.
3. Company's Audited Accounts for the last three years including annual turnover.
4. Evidence of payment of ITF employer's contribution.
5. Evidence of Registration with Pension Administrator.
6. The contractor bidding for Project 3 Lot 2 must Show evidence of registration with any of the electricity distribution company in Nigeria.

### **Other Requirements**

- (i) Evidence of Financial Capability to execute the project, Bank reference and a letter of credit facility from a reputable commercial bank with a commitment to provide loan facility for the execution of the contract if eventually the contract is won.
- (ii) List of similar verifiable and successfully completed or on-going projects. Enclose copies of letters of award, interim payment certificates and practical completion certificates, in the last five years (i.e. 2009 to date only).
- (iii) List of key managerial, technical and Administrative staff of the company. This should include names, qualifications, curriculum vitae and copies of certificates and professional registration certificates.
- (iv) Have fulfilled all its obligations to pay taxes, pensions and social security contributions as contained in section 16, subsection 6 (d) of the Public Procurement Act 2007.
- (v) List of equipment owned or to be leased by the company for the execution of the project showing evidence of ownership.

- (vi) VAT registration with evidence of remittances in the last three (3) years.
- (vii) A sworn affidavit indicating that all documents submitted are genuine, verifiable and that, no Officer of the University of Jos has a pecuniary interest or is a former, present director or shareholder in the company.
- (viii) Evidence of community social responsibility (if any).

Please come along with original copies of the documents submitted for sighting on the day of the opening of pre-qualification documents. All claims are subject to verification. Take notice that any false claim shall be a ground for disqualification.

### **Collection of Pre-Qualification Documents**

The Pre-qualification document is to be collected in the office of the Director, Directorate of Physical Facilities, University of Jos, Naraguta Campus (Permanent Site) on payment in the Bursary Department of a non refundable processing fee of N50,000.00 (fifty thousand Naira) only for each project/lot.

### **Submission of Pre-Qualification Documents**

The Pre-qualification document should be spiral bound, packaged in an envelope and clearly marked "Pre-qualification for Project 1, 2, 3 (Lot 1, 2, 3) or Project 4" at the top left hand corner of the envelope.

The name, address of the company and telephone number should also be clearly written on the reversed side of the envelope.

All documents are to be addressed to the Head, Procurement Unit, University of Jos and submitted in the Tender box provided in Room 94 of the Registrar's Office, Administrative Building, University of Jos, Bauchi Road Campus, not later than 10.00 am, on Wednesday, November 5, 2014.

### **Opening of Pre-Qualification Documents**

The Pre-qualification documents will be opened on Wednesday, November 5, 2014 at 10.00 am in the Senate Chambers, University of Jos, Bauchi Road Campus.

Contractors are to attend the meeting for the opening of the pre-qualification documents. The list of successful pre-qualified companies will be displayed on the University Notice Boards at the Administrative Building and Directorate of Physical Facilities. Only pre-qualified contractors shall be invited to tender for the projects accordingly.

Please Note:

1. A submission of pre-qualification documents to the University of Jos is neither a commitment nor an obligation to award contract to any contractor or his agent.
2. All claims are subject to verification. Take notice that any false claim shall be a ground for disqualification.
3. The University of Jos may reject all bids at any time prior to the acceptance of a bid, without incurring any liability to the bidders as provided under the Public Procurement Act, 2007.
4. The University of Jos may also cancel the procurement proceedings in the public interest without incurring any liability to the bidders in accordance with the provisions of the Public Procurement Act, 2007.

**Jilli-Dandam D. Esq.**

**Registrar**

**cc: Bursar**

**Director of Physical Facilities**

**Director of Internal Audit**

**Head, Procurement Unit**